

# FILE A COMPLAINT

## Employment Service and Employment Related Law Complaint System

### IF YOU HAVE A COMPLAINT ABOUT

- Employment Services at this office, or
- An Employer
  - Any employment-related law, or
  - An employer the Employment Service program referred you to

### Contact the manager or the following Complaint System Representative

 Attention: First and Last Name	<u>Melanie Herzig</u>		
 Telephone:	<u>413.499.2220</u>	Extension:	<u>124</u>
 Email Address:	<u>mherzig@masshireberkshirecc.com</u>		
 Mailing Address:	<u>MassHire Berkshire Career Center, 160 North Street, Pittsfield, MA 01201</u>		

Language assistance is available free of charge. For information on language interpretation and translation services, speak with a MassHire Career Center representative or visit <https://www.mass.gov/mdcsmultilingualservices>

Examples:

• Wages	• Contract	• Child labor	• Discrimination
• Wrongful termination	compliance	• Employer-provided	• Human trafficking
• Sexual harassment, coercion or assault	• Pesticides	transportation or housing	• Working hours
	• Health/Safety	• Workplace crime	

ANY individual, employer, organization, association, or other entity can file a complaint. A complainant may choose an individual to act as their representative.

This employment Service office can also help you to find other employment, training, and supportive services to obtain food, shelter, clothing, and other necessities.

### PROTECTIONS FOR COMPLAINANTS

- If you make a complaint or give information related to, or assist in, an investigation of a complaint, your identity will be kept confidential to the fullest extent possible under current law and as necessary to determine the complaint fairly.
- Federal laws prohibit employers from retaliating (i.e., taking negative actions) against employees who report employment related complaints. If you experience retaliation from an employer, please contact the appropriate representative listed below.

#### State Complaint Officer (SCO)

Ashley Terrill, Acting State Complaint Officer (SCO)  
MassHire Department of Career Services  
100 Cambridge Street, 5th Floor, Boston, MA 02114  
Email: [DCSUnifiedComplaint@mass.gov](mailto:DCSUnifiedComplaint@mass.gov)  
Telephone: (857) 289-2065

#### State Monitor Advocate (SMA)\*

Rogerio Raposo, State Monitor Advocate (SMA)  
MassHire Department of Career Services  
100 Cambridge Street, 5th Floor, Boston, MA 02114  
Email: [DCSUnifiedComplaint@mass.gov](mailto:DCSUnifiedComplaint@mass.gov)  
Telephone: (857) 202-0603

\*Available only for migrant or seasonal farm workers and agricultural employees.



EMPLOYMENT AND TRAINING ADMINISTRATION  
UNITED STATES DEPARTMENT OF LABOR